

## **FIRST TIME LICENSE TO CARRY (LTC) APPLICATION CHECKLIST**

*Applicants must be 21 years of age or older.*

- ☐ A completed and signed application form.
- ☐ Copies of two (2) items of personal identification. For example, your Massachusetts driver's license or identification card, a certified copy of a birth certificate, or a U.S. Passport.
- ☐ Copies of two (2) items to verify residency – dated within the past 2 months. These items will have the applicant's name and address, such as your tax bill, phone bill, utility bill or bank statement.
- ☐ A copy of your Massachusetts approved firearms-training or hunter safety course certificate (however, current members of the U.S. military or Mass. National Guard are not required to submit a certificate).
- ☐ For naturalized citizens, a copy of your Naturalization documentation.
- ☐ For Resident Aliens, a copy of your "green card" containing the alien registration number, attesting to your permanent resident status as an alien in the United States.
- ☐ A non-refundable application fee of \$100.00, check or money order (no cash), made payable to the Town of Freetown. An application fee of \$25 is applicable to retired law enforcement officers and officers from another agency.

## **FIRST TIME FIREARM IDENTIFICATION CARD (FID) APPLICATION CHECKLIST**

*Applicants must be 14 years of age or older.*

- ☐ A completed and signed application form.
- ☐ Copies of two (2) items of personal identification. For example, your Massachusetts driver's license or identification card, a certified copy of a birth certificate, or a U.S. Passport.
- ☐ Copies of two (2) items to verify residency – dated within the past 2 months. These items will have the applicant's name and address, such as your tax bill, phone bill, utility bill or bank statement.
- ☐ A copy of your Massachusetts approved firearms-training or hunter safety course certificate (however, current members of the U.S. military or Mass. National Guard are not required to submit a certificate).
- ☐ For naturalized citizens, a copy of your Naturalization documentation.
- ☐ For Resident Aliens, a copy of your "green card" containing the alien registration number, attesting to your permanent resident status as an alien in the United States.
- ☐ A non-refundable application fee of \$100.00, check or money order (no cash), made payable to the Town of Freetown. An application fee of \$25 is applicable to persons under 18 years of age.
- ☐ If the applicant is between the ages of 15 and 18 years, an authorization letter signed by the parent or guardian.

**FIRST TIME FIREARM IDENTIFICATION CARD (FID) - RESTRICTED  
(CHEMICAL PROPELLANTS ONLY - MACE/PEPPER SPRAY)  
APPLICATION CHECKLIST**

*Applicants must be between the ages of 14 and 17 to apply for the Firearms Identification Card Restricted to Chemical Propellant Only. This license is not available for issuance to applicants over the age of 17.*

- ☐ A completed and signed application form.
- ☐ Copies of two (2) items of personal identification. For example, a certified copy of a birth certificate, or a U.S. Passport or, depending upon the age of the applicant, your Massachusetts driver's license or identification card.
- ☐ Copies of two (2) items to verify residency – dated within the past 2 months. These items will have the applicant's name and address, such as your tax bill, phone bill, utility bill or bank statement.
- ☐ For naturalized citizens, a copy of your Naturalization documentation.
- ☐ For Resident Aliens, a copy of your "green card" containing the alien registration number, attesting to your permanent resident status as an alien in the United States.
- ☐ A non-refundable application fee of \$25.00, check or money order (no cash), made payable to the Town of Freetown.
- ☐ An authorization letter signed by the applicant's parent or guardian.

**RENEWAL LICENSE TO CARRY (LTC) AND  
FIREARM IDENTIFICATION CARD (FID)  
APPLICATION CHECKLIST**

- ☐ A completed and signed application form.
- ☐ Copy of your Massachusetts driver's license or identification card or, if you do not have one, certified copy of your birth certificate, or a U.S. Passport.
- ☐ Copy of your expiring License to Carry (LTC) or Firearm Identification Card (FID)
- ☐ A non-refundable application fee of \$100.00, check or money order (no cash), made payable to the Town of Freetown. An application fee of \$25 is applicable to retired law enforcement officers and officers from another agency, and \$25 for persons under 18 years of age. There is no renewal fee for a person over 70 years of age.

**Mail or hand deliver completed application packets to the attention of the Firearms Licensing Officer:**

Freetown Police Department  
15 Memorial Drive  
East Freetown, MA 02717:



THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY  
Department of Criminal Justice Information Services

200 Arlington Street, Suite 2200, Chelsea, MA 02150  
TEL: 617-660-4600 | TTY: 617-660-4606 | mass.gov/cjis

PD USE ONLY

FTN: \_\_\_\_\_

LIC #: \_\_\_\_\_

**Submit this form and direct any questions to  
your local police department**

**MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION**  
FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY  
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L. c. 140, §§ 129B, 131)

**CHECK ONE:**

- ☐ New Applicant\*
- ☐ Renewal - Most Recent License to Carry/FID Number: \_\_\_\_\_

\*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

**LICENSE APPLICATION TYPE** (Check Only One):

- ☐ Firearms Identification Card - Restricted (self-defense spray)
- ☐ Firearms Identification Card
- ☐ License to Carry
- ☐ License to Possess a Machine Gun
- ☐ Gun Club License (Only the Colonel of the State Police can issue a club license)

**EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:**

\_\_\_\_\_  
Last Name First Name Middle Name Suffix

\_\_\_\_\_  
Residential Address City State Zip Code Telephone Number

\_\_\_\_\_  
Mailing Address City State Zip Code Telephone Number

\_\_\_\_\_  
Date of Birth Place of Birth (City, State, Country)

\_\_\_\_\_  
Mother's First Name Mother's Maiden Name Father's First Name Father's Last Name

\_\_\_\_\_  
Height Weight Build Complexion Hair Color Eye Color

\_\_\_\_\_  
Occupation Social Security Number (Optional) Drivers License Number

\_\_\_\_\_  
Employed By Business Address

\_\_\_\_\_  
City/Town State Zip Telephone Number

**ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:**

1. Are you a citizen of the United States? ☐ YES ☐ NO

If lawful permanent resident alien, give  
green card number and resident date

Green Card Number

Resident Since (date)

If naturalized, give date, place  
and naturalization number

Date

Place

Naturalization No.

2. Have you ever renounced your U.S. citizenship? ☐ YES ☐ NO

3. What is your age? \_\_\_\_\_ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? ☐ YES ☐ NO

5. Are you the subject of any pending criminal charges? ☐ YES ☐ NO

6. Have you ever been convicted of a felony? ☐ YES ☐ NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? ☐ YES ☐ NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence? ☐ YES ☐ NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? ☐ YES ☐ NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? ☐ YES ☐ NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? ☐ YES ☐ NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? ☐ YES ☐ NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? ☐ YES ☐ NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions? ☐ YES ☐ NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator? ☐ YES ☐ NO

**If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.**

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**Have you ever used or been known by another name?**

☐ YES ☐ NO

If "YES", provide name and explain: \_\_\_\_\_

**Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?**

☐ NONE

\_\_\_\_\_

**Have you ever held a firearms license in any other state, territory or jurisdiction?**

☐ YES ☐ NO

If "YES", when, where, and license number? \_\_\_\_\_

\_\_\_\_\_

**List the name and addresses of two references (as required by your licensing authority)**

1.

Last Name		First Name	
Address		City/Town	State Zip

2.

Last Name		First Name	
Address		City/Town	State Zip

**Reason(s) for requesting the issuance of a card or license:**

☐ Unrestricted    ☐ Target & Hunting    ☐ Sporting    ☐ Employment

Use lines below to indicate the reason(s) you are requesting the license; use a separate sheet of paper if necessary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*WARNING\*** Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L. c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this \_\_\_\_\_ day of \_\_\_\_\_ month \_\_\_\_\_ year

Signature of Applicant: \_\_\_\_\_

## **Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit**

Complete this form **only** if you are **renewing** your firearms license.

License Holder Name: \_\_\_\_\_

Current LTC or FID card Number: \_\_\_\_\_

*Please select one:*

A. ☐ (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

**OR**

B. ☐ (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

*List all lost or stolen firearms below; use additional sheets as necessary.*

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

***SIGNED UNDER THE PENALTIES OF PERJURY:***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## !!! WARNING !!!

License to Carry Firearms (LTC) and Firearm Identification Card (FID) applications include **Question #4** which reads as follows: “Have you ever been arrested or appeared in court as a defendant for any criminal offense?”

The key word is **“appeared”**. Having been charged and convicted of a crime does not necessarily prohibit you from getting an LTC or FID. However, **not answering truthfully will**.

Understand that “appeared” includes **all adult and juvenile appearances**. It does not matter if you were found not guilty, or if the charges were dismissed, or if you received a continuance without a finding (CWOFF), or your record was sealed – you still have to answer “yes” to the question if you ever appeared in any criminal court.

If you have a **sealed record**, you also have to indicate this; we are notified of disqualifiers even if they are from a sealed record.

If you do not answer truthfully, we will find out.

Examples of unacceptable answers include: “I forgot,” “They told me it would not show up,” and “It never showed up before.” Remember: you are signing this application under penalties of perjury; you will be denied a license for any untruthful answer and you may face the possibility of prosecution.

Information about how to obtain your criminal offender record information (CORI) is available from the Executive Office of Public Safety & Security at: <https://www.mass.gov/eopss/crime-prev-personal-sfty/bkgd-check/cori/>